



Head Office, Suvastu Imam Square
65 Gulshan Avenue (Gulshan-1), Dhaka
Telephone: +8809610016736, Ext.: 73201

Ref: MGBPLC/HO/GSD/MS/2026

Date: July 27, 2026

Tender Notice for Signage Work at Head Office of Meghna Bank PLC at Medona Tower.

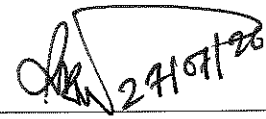
Sealed quotations are hereby invited from reputed Organizations doing the signage work at Head Office of Meghna Bank PLC.

- 1) Tender Notice Ref. No. and Date : MGBPLC/HO/GSD/MS/2026 Date: 27/07/2026
- 2) Purpose of tender : Signage Work at Head Office of Meghna Bank PLC at Medona Tower.
- 3) Eligibility for the tender : Minimum 5 years of experience in relevant field.
- 4) Address of the office submission of the tender bid : General Services Division, Suvastu Imam Square (Level-07), 65 Gulshan Avenue, Gulshan-01 Dhaka (in the designated tender box placed at the reception)
- 5) Last date of submission of the tender bid : Date: 03/08/2026; Time: 12:00 Hours
- 6) Opening date and time of tender bids : Date: 03/08/2026; Time: 12:30 Hours
: If the tender opening date falls on a holiday, the bids will be opened on the **next working day**.
- 7) Details of works & specifications : **As attached [Annexure A]**
- 8) Name of Division/Department inviting tender : General Services Division, Head Office, Dhaka
- 9) Papers/certificates to be enclosed with proposal :
 - a. Copy of Trade License
 - b. Copy of TIN certificate
 - c. Copy of VAT certificate.
 - d. Copy of BIN Certificate
 - e. Satisfactory performance certificate.
 - f. Detailed Clients List
 - g. Bank Statement (last 6 months)
- 10) Special instructions :
 - a) Tender bids shall remain valid for 45 (forty-five) days from the date of opening.
 - b) Tender bids shall be declared ineligible if all papers/documents called for in serial No. 9 are not enclosed.
 - c) Besides all above noted conditions all other terms and conditions Mentioned in the tender schedule shall also apply.

11) Bank's Rights

Meghna Bank PLC reserves the right to:

- Accept or reject any or all tenders without assigning any reason.
- Negotiate with any bidder if necessary.
- Increase or decrease the quantity, modify specifications, design, quality, or other parameters as deemed appropriate.



Head of General Services Division

Annexure-A

Sl. No.	Item Name	Specification	Size	Qty.	Total Price
01.	MS Channel Letter	Meghna Bank Combination of fiber laser cutting 18swg & 22 SWG MS sheet 3" depth box for edge part, laser cutting 3mm opal white acrylic (7 X 10) for front lit. Best quality duco paint by nexa from England & Octoral from Netherlands. Best quality imported LED module by Samsung (Korea) 6500k Wallproof power supply by JINBO (European Standard), necessary inside electrical works etc. Head Office & Training Center Combination of Fiber Laser cutting 18SWG & 22 SWG MS Sheet with 3" depth box for edge part, laser cutting 3mm opal white acrylic sacrificial, best quality /matt black duco paint, best quality imported LED module by Samsung (Korea) 6500k waterproof power supply by JINBO (European Standard) necessary inside electrical works. Frame Combination of 2" X 2" & 1.5" X 1" MS Box pipe for frame, full structure enamel paint, pudding, welding etc.	37ft X 5.5ft 19ft X 1.5ft	01 Set	
02.	Installation Charge	Fitting, Fixing, Transportation, Civil Works all complete at site			
Total					

Terms and Conditions:

Prices must include VAT, Tax, delivery and installation at site

VAT and AIT will be deducted as per Government rules.

All other terms and conditions mentioned in the tender schedule **shall apply.**

